



Council Chairs & Co-Chairs Meeting minutes
March 1, 2012

Topic	Discussion	Responsible Party	Action	Follow - up Date
<p>Old Business</p> <p>IR and Endoscopy weekend/off shift coverage follow-up - R. Smith</p>	<p>Minutes approved by B. Pangilinan and seconded by Regina O'Donnell.</p> <p>R. Smith asked the Committees to look again at On-call issues. IR is not the issue, but Endoscopy. There is an On-call Tech for IR.</p> <p>R. Smith asked C. Gazon-Rivera about the amount of cases that are received and the feedback is that they are not too many. Dr. Elvin wants to do conscious sedation himself, but his name is not in EPREV. Did not have a nurse on duty who knows him as doing conscious sedation. Concerns arose regarding nurses who are not trained in conscious sedation performing this duty and the monitoring of their performance. Will have to look more closely at IR and Cardiac Cath.</p> <p>Discussion ensued re: IR conscious sedation.</p>	<p>R. Smith</p> <p>R. Smith</p> <p>M. Lopez</p>	<p>R. Smith to look further at conscious sedation and report back at next meeting.</p> <p>R. Smith to speak with L. Semenov re: IR competencies.</p> <p>M. Lopez to reach out to Barnabas to see how they handle IR competencies. Also, to check on Mark's completion of Critical Care course.</p>	

<p>Council Attendance – Concerns with Nurse Managers Feedback - R. Smith</p>	<p>M. LaForgia and C. Garzon-Rivera had significant concerns regarding attendance at the Council meetings. There is a need to re-think the attendance at meetings. Each individual Council can set the bar for attendance at their individual meetings. R. Smith suggested that when the by-laws are written there should be a clear statement about the minimum of attendance that will work for each Council. R. Smith requested the sign-in sheets from each council so matter could be discussed at the Nurse Managers' meeting.</p>	<p>R. Smith</p>	<p>R. Smith to speak at individual meetings regarding Council Attendance. R. Smith will reach out to Lady Mendez.</p>	<p>3/7/12</p>
<p>Engagement Survey Literature Search Feedback – B. Johnson</p>	<p>B. Johnson is still working on the survey. Will re-survey. Only had six people in attendance at meeting.</p> <p>It was suggested that maybe the Survey Monkey which J. Kozzi is using might be helpful to speed up getting out other surveys. Question was raised whether MC Strategies could be used for surveys and M. Lopez reported that MC Strategies is designed only as a Learning Center.</p> <p>B. Johnson is working on plans for Nurses' Week celebrations. Suggestions are as follows:</p> <ul style="list-style-type: none"> - Florence Nightengale moment - Rose garden meditation session – 15 minutes per session - Lecture by an MD on the brain and how it is affected by stress - – women's health - Research poster presentation <p>B. Johnson is experiencing problems with securing rooms for Nurses' Week.</p>	<p>B. Johnson</p> <p>B. Johnson</p> <p>B. Johnson</p>	<p>To give attendance to P. Clarke for discussion at Nurse Managers' meeting.</p> <p>To contact J. Kozzi Re: Survey Monkey</p> <p>Speak with L. Sacco from Behavioral Health re: stress and what causes the stress in Nurses' lives.</p> <p>After decision has been made R. Smith will reach out to S. Lanning or M. Corrado to solicit an MD to give a health talk.</p>	<p>3/7/12</p>

<p>Nursing Research Council – C. Garzon-Rivera</p>	<p>C. Garzon-Rivera reported that only two people attended the meeting.</p> <p>Awaiting a response from the application for the Research MINC study from West Virginia University.</p>			
<p>Engagement Council – B. Pangilinan</p>	<p>B. Pangilinan reported on PHS access from S. Li. Staff needs to be trained on how to use so communication will be better with nursing staff. Will be performing skits and making a video on pain. R. Smith suggested to B. Pangilinan to speak with Lady Mendez who has done an excellent job with TCAB survey on pain and can give some insight into the satisfaction initiatives on OB/Med Surg.</p>			
<p>Quality and Safety Council – C. Garzon-Rivera</p>	<p>C. Garzon-Rivera gave an update on the virtual attendance. They have partnered up with the Research Team for the fun fair on April 2 – 10 in the Alcove of each unit. E-mails have been sent out to the Nurse Managers regarding same.</p>			
<p>Magnet Fair – M. Lopez</p>	<p>M. Lopez announced that the Magnet Fair will be held on September 21, 2012 in Conference Rooms 5, 6 & 7.</p>			

<p>Nurse Excellence Awards – October 19</p>	<p>M. Lopez announced that Nurse Excellence Awards day is schedule for Friday, October 19, 2012. Will be needing help with creative ideas for the seminar/displays.</p>			
<p>Staff Satisfaction & Retention Council</p>	<p>Blythe Johnson reporting low attendance in meetings.</p>			
<p>Adjournment:</p>	<p>Meeting adjourned at 9:30am.</p>			