



Educational Center for Professional Development

<p>POLICY: Liberty Online Learning</p>	<p>DEVELOPED BY: Education Center for Professional Development</p>
<p>Effective Date: July 2012</p>	<p>APPROVED BY:</p> <p> Rita Smith, DNP, RN CNO, Senior Vice President Patient Care Services</p> <p> Colleen Masterson BSN, RN Education Specialist Educational Center for Professional Development</p>

POLICY STATEMENT: The Educational Center for Professional Development will coordinate and oversee the educational and training programs for nursing personnel via a web-based learning management system (LMS) to meet the needs of changing healthcare technology and evidence-based nursing practice.

PROCESS:

1. The employee may be assigned mandatory, in-service, or continuing nursing education assignments via this system. The system is accessed by a unique employee number and a password.
2. Participation in the Liberty Online Learning event will be recorded in the employee's electronic transcript in the learning management system (LMS).
3. Records of attendance for individual may be requested and obtained through the Education Center for Professional Development and/or individual Manager. The employee may print their transcript or duplicate certificates for event take through the Liberty Online Learning.
4. Jersey City Medical Center only tracks the attendance of events and classes offered through the Liberty Online Learning system. Jersey City Medical Center does not track the continuing education/training records of outside/other provider events and does not keep track of individual nurse's licensure obligations for meeting continuing education requirements.