



Clinical Management's Monthly Meeting

Date/ Time: January 16, 2012 – 2:00 pm

Place: Conference Room 5

TOPIC	DISCUSSION	ACTION	RESPONSIBLE FOR FOLLOW – UP	FOLLOW- UP DATE
I. Acknowledgements	None			
II. Introductions	None			
III. Review of Minutes of 12/19/12	Minutes accepted and approved by Tom Fivek and seconded by Tara Mazzone			
IV. Review of Reports	<p>Tom Fivek discussed FTE usage, productivity and variances for L&D, P.P, OR, Cardiac Cath, PACU, SDS, Endo and NICU</p> <p>Sick time report was reviewed with all units and overall sick time remains below 3% target. Process for monitoring for 2012 discussed. Productivity report was also reviewed. It was determined that staffing ratios need to be changed in order to meet</p>	Tom Fivek will work with Tara Mazzone to develop monitoring reporting tool to guide staffing for the NICU	Tom Fivek / Tara Mazzone	



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	<p>productivity targets. Discussion ensured regarding appropriate matrix for the ICN/ITN patient mix. Tom Fivek discussed budgeted volume and acuity mix.</p>			
<p>Adjournment</p>	<p>There being no further business the meeting was adjourned at 3:00 pm</p>			