

Northern New Jersey Research Consortium

MEETING: "Strategic Planning Meeting"

DATE: January 18, 2012 at Ramapo College

TIME: 0900-1600

FACILITATORS: M. Vargas/ V. Usinowicz/ K. Burke

ATTENDEES: P. Horgan, V. Usinowicz, L. Bognar , K. Burke, M, Vargas, L. Lo Presti, D. Flynn, B. Wiklinski, K. Faber

TOPIC	DISCUSSION	CONCLUSIONS/ RECOMMENDATIONS	ACTION/ EVALUATION
Welcome	V. Usinowicz announced that she would need to step down from the consortium work due to her new position at Valley.	M. Vargas and K. Burke will Co-facilitate the group. L. Bognar and M. LaForgia will facilitate the research subgroup in collaboration with M. Vargas. P. Horgan and C. Massey will facilitate the education subgroup.	None
Strategic Goals Education & Research Groups	Education subgroup: Discussed free electronic educational modules such as Moodle. Feedback was that it needed a lot of IT support. Discussed the need for a website for our consortium. Purposes: webinars, activity page idea, educational section to track education (using Moodle, etc.). Discussed should it be copyrighted? Decided not needed as long as we note the copyright and to notify authors for use. Need to publish now so we own it and others should give us the credit. Discussed all hospitals should upload the education to their own education portals. Research subgroup: L. Bognar	Moodle needs a lot of IT support. Can we support that? Kathy will speak with IT and attempt to run it as a co-op for students to get credit for this project. Mary Elena offered the help of UMDNJ students as well. L. Bognar will further extract the data to identify significant moments in the data. All members are to review their own hospital's	K. Burke will talk to Ramapo College's IT staff and Scott from IT to discuss educational modules and how to set up a webpage possibly through the college. L. Bognar will follow up with Dick Shaw, Valley's statistician to correlate the following: Patients admitted from home

	presented the data in a powerpoint format. Limitations of the data discussed: No mention of home care or not, codes identified at time of discharge- how do coders code?	respective data. If there are any further analysis needed and you have no resource, please notify L.Bognar and she will ask the statistician at Valley to run the correlations.	and ADL level and Support at home, Patients admitted from? and discharged to?(did that place change?), LOS by cumulative and crosstabs.
Incorporating	Members asked the question about "incorporating" our group. How do we do this? Talked also about the funds for the consortium. Valley is holding the funds in an account. We have approximately \$7,000.00	Mary Jo Assi was looking into this with Valley's legal department and others. Group mentioned www.legalzoom.com .	Vera will ask MJ about incorporating and about how to appropriate the funds from the account at Valley.
Regional seminar hosted by Valley in May	Date will be either May 31 st or June 1 st . If held on Friday, June 1 st , we will probably have to pay a security fee. For AV help/equipment there will also be a fee. Maryanne Chulay will be keynote speaker who will do workshops with the attendees. Cost for her is \$4000 + expenses. Valley would like to use a grant to pay for this. Cost of seminar: Outside consortium hospitals: \$90., grad students/consortium hospitals: \$80, Undergrad students: \$40, Ramapo students and Valley employees: free, For poster and podium presenters: \$40 Location: Ramapo college:	Decided to have only 1 day seminar with full day of M. Chulay workshop and 1 hour (6-total of 10 min) presentations by all of consortium hospitals to highlight work. Posters to be included too and will try to get contact hour time to view them. Will also include 10 min presentation by our group about the Consortium and our work so far. L. Bognar to mock up an agenda for the day.	K. Burke to check on room availability on Thursday, May 31 st . L. Bognar to reach out to ask more about the grant monies to be used for the speaker. L.Bognar to reach out to Barbara Wilson in marketing to help with registration online or thru a 1-800 number. Mary Elena/Donna/Kathy to help with advertising and an article to the Spectrum. L. LoPresti & Pat to help with contact hour application materials.

	Friends Hall which seats 250people.		L Bognar to reach out to M. Chulay to determine her flexibility with her 1 day workshop.
Magnet Boot Camp	Deferred until Summer 2013.		
Networking and connection with NJCOMO	Mary Elena to present research to the NJCOMO on February 24 th , 2012.		
Subgroup to work with Maria Brennen on focus of IOM report	Group decided to work at our next meeting on how we can incorporate the recommendations of the IOM report into our work—maybe the research interventional study.		
Changes in membership	K. Burke spoke candidly about some hospitals attending regularly and contributing and others are not. We decided that to be part of the Consortium all hospitals and members must contribute equally.		K. Burke will follow up with hospitals not contributing.
Next meeting date	March 16th, 2012 at Ramapo college		K. Burke will find a room at the college.

Respectfully submitted,

Lora Bognar, RN
Advanced Practice Nurse
The Valley Hospital

