



Clinical Management's Monthly Meeting

Date/Time: Wednesday, January 5, 2011 - 9:30 am

Place: Conference Room 5

TOPIC	DISCUSSION	ACTION	RESPONSIBLE FOR FOLLOW-UP	FOLLOW-UP DATE
I. Acknowledgements	None.			
II. Introductions	None.			
III. Review of Minutes of 12/01/10	Minutes accepted and approved by C. Owens and seconded by S. Lanning			
IV. Senior Vice President Report – R. Smith	<p><u>Handling of Patient Personal Property</u> R. Smith inquired about follow-up with K. Schwed regarding handling of patient personal property. T. Boruta to follow-up and get on the committee for handling of patient personal property.</p> <p><u>Nurse Managers' Meeting</u> Nurse Managers to meet with T. Fivek on a monthly basis to discuss unit finances. Discussion was held on this topic.</p> <p><u>LOS</u> R. Smith would like to see LOS down from 4.9 to 4.3. The goal here is to reach 4.3.</p>	T. Fivek to meet with Nurse Managers on a monthly basis.	T. Boruta to follow-up on Committee and handling of patient personal property.	

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<p>V. Safety</p> <p>VI. Quality</p>	<p><u>Budget</u> The budget will be presented to the Board on January 27, 2011.</p> <p>There will be no freeze on patient care hiring. The goal is to try and fill less than full time positions and keep the hiring as flexible as possible.</p> <p><u>FTI</u> FTI Healthcare consultants have begun their Performance Improvement Project at JCMC. This project is scheduled to run for at least 10 weeks and will focus on 14 departments – Radiology volume, Finance, Medical Records, etc. Standards will be given for a 250 bed hospital at the end of the assignment.</p> <p><u>Employee Performance Evaluation Forms</u> Copies of the new evaluation form were passed out. R. Smith suggested that if the evaluations were not yet completed, then the new form should be incorporated with the old form.</p> <p>a. <u>Report Cards</u> R. Smith would like all nurse managers to be aware of what goes on in each unit.</p> <p>M. Curci reported on the Contrast Conversion and IV Push. The Pharmacy will be switching from Contrast and switching insulin from Nova to Lily. Insulin should not be refrigerated. Medications will be given at an earlier time instead of later.</p>			

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VII. Satisfaction -	<p>a. <u>Press Ganey Scores</u> The Press Ganey Scores are as follows:</p> <ul style="list-style-type: none"> - Inpatient - 82.8 - ED - 82.4 - Ambulatory - 94.6 	<p>Managers to present their unit/department scores to their staff and encourage discussion in UPC and staff meetings. Staff should be encouraged to develop improvement strategies.</p>		
VIII. Economic Health	<p>No report due to the absence of R. Smith.</p>			
IX. Shared Governance	<p>No report due to the absence of R. Smith.</p>			
X. Magnet	<p>a. C. Owens reported on the new practice model roll out. All work is completed – only need to educate staff now. Patient satisfaction is a big issue. Re-application is in 2011 and we have year from date to submit proposal. The annual nursing report plays a big part in Magnet. All information for the report must be sent to Michelle Lopez.</p> <p>b. Council Chair Report – None.</p> <p>c. Community Report – S. Lanning</p> <ul style="list-style-type: none"> - Dinner with the Docs will resume in February – depending on availability of funds. - On Saturday, January 8, 2011 Dr. Bessette will speak to teachers at Liberty Center re: concussion. - Benevon Breakfast will be held on Thursday, April 14, 2011. 			

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OPEN FORUM	S. Freeman reported that starting January 30, 2011, a part-time Speech Language – Swallow Therapist, Lauren Kusy, will be available from 10:00 am – 2:00 pm and can be reached by phone at extension #2943.			
Adjournment	There being no further business the meeting adjourned at 11:00 am.			