





	<p align="center">Quality & Safety Agenda/Minutes Date: January 25, 2012 9am-10am</p>	<p>ATTENDEES: Actions Items/ Due Date</p>
<p align="center">Patient</p>  <p align="center">Safety</p>	<p>Update Safety Huddles –Are safety huddles being done on the units? Are huddles being done at the beginning of every shift? Claudia asked committee for any suggestions or any barriers to help units do safety huddles on a daily basis or every shift for huddles to occur. Sheila from 5 west said that safety huddles are occurring on night (after report) and on days. Huddles should be at least 5 minutes, and involve PCT’s and Clerks. Sonia Villaflor, from 7west, stated that the focus of their huddles is high risk patients for falls.</p> <ul style="list-style-type: none"> 5 west needed clarification as far as when the best time for huddles to occur. Claudia clarified that the process is ideally with both shifts. If this is not possible, then the next ideal time is after handoff has taken place. Also, safety huddles should be held every shift only for 5 minutes. The 5 minute huddle should, if possible, include anyone that is involved in patient care (PCTs unit clerks, RT’s MD’s, Nurses, etc.). The huddles should bring about awareness of possible or actual patient safety incidents that can be prevented. This awareness will prevent errors, miscommunications, and improve quality care. 	
<p align="center">Clinical</p>  <p align="center">Quality</p>	<ul style="list-style-type: none"> High Risk Double Check Policy-overview- Vasopressin approved to by P & T to be added to policy- Last month meeting Claudia mentioned about the policy. Brought back from the Pharmacy and Therapeutic committee and vasopressin was added to policy (suggested by critical care nurses to add to policy). Pending approval to be signed. Fecal Management Policy (Flexi Seal) -overview- Policy was updated last month and reviewed; criteria’s have been updated. Education will be educating (will be part of competency) only competent trainers should be putting in the flexi seals and removing them. Mabel mentioned there were discussions with surgeons, who should be ordering only the attending physician. The Flexi seal can stay for 29 days by manufacture; physicians want an order written 	

	<p>every 7 days.</p> <ul style="list-style-type: none"> • Nursing initiatives (It could be initiatives that are occurring in their unit)- • Three units to Report- • Review of Score Card Falls- December falls good, 6 west 1 patient (3 time fall). Restraints- Maternal Child Initiatives- CHF readmissions- CAM-ICU-starting in January CLABSI & UTI (Med/Surg, Critical Care)- VAPS (ICU)-VAPS and BSI numbers are down for Dec. 2011 Sepsis- Mabel working on numbers Core Measures- <p>RRT-EWSS - numbers are high, encouraging still calling rapid response early. Codes- 2 codes outside critical care, occurred on telemetry unit</p>	<p>Will get number of updated falls count.</p>
<p>Satisfaction</p> 	<ul style="list-style-type: none"> • House-staff responsiveness-Press Ganey <ul style="list-style-type: none"> ○ Call bell Initiative –Claudia passes out the call be standards. Everyone should be responsible for answering the call bell. ○ • Daisy Award: -Winner was chosen Connie Meglioranza RN 6 West for January, 2012 • New Knowledge & Empirical Outcomes Council- Combining the two council Quality and Safety and Nursing Research as one council. <ul style="list-style-type: none"> ○ What will the process be?- Committee has agreed to pilot a virtual participation. • Claudia will also be attaching proposed guidelines for “virtual attendance”. <i>It was recommended that the members make changes and recommendations that will facilitate this process.</i> <ul style="list-style-type: none"> ○ ○ First endeavor of both committees will be the Research Fair- Thinking of May 2012 holding the fair on the lobby of each floor, maybe calling it the “Show on The Road.” <ul style="list-style-type: none"> ▪ Define activities and presentations ▪ Community 	

<p>Economic</p>  <p>Health</p>		
<p>Next Meeting:</p>	<p>Next meeting will be held <u>February 22, 2012</u>.</p>	<p>4th Wednesday of every Month</p>

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

Date/Time of Addendum:

Print Name: _____ Initial _____

Unit:

